

DOMESTIC APPLICATION FORM

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Please read the instructions below carefully before you complete this enrolment form.

INSTRUCTIONS

The purpose of this enrolment form is to obtain from you the information we need to enroll you into a program of study at our academy.

Please print your answers clearly and ensure the application is completed in full. Incomplete applications will not be processed. Please email this enrolment form to:

registrar@unitedworldsportsacademy.com

A - PERSONAL DETAILS

Print your full legal name

Family name _____ Given Name(s) _____

Preferred first name _____ Previous name(s) known by _____

<p>Date of birth</p> <p>□□ □□ □□□□</p> <p>Day Month Year</p>	<p>Gender</p> <p><input type="checkbox"/> Male <input type="checkbox"/> Female</p>	<p>If you know your NSN (National Student Number), please write it here.</p> <p>□□□□ □□□ □□□</p>
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B - PROGRAM OF STUDY

Name of the program you wish to enroll for:

UWSA Elite Sports Enrollment

UWSA Sports Journalism Enrollment

UWSA Sports Broadcasting Enrollment

UWSA Sports Mgmnt Enrollment

Year 07 Year 08 Year 09 Year 10

Year 11 Year 12 Year 13 (returning only)

<p>Program Start Date:</p> <p><input type="checkbox"/> February</p> <p><input type="checkbox"/> July</p> <p>Year □□□□</p>	<p>Have you provided us with a Video showing your sport?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If NO, please write when we can expect to receive it.</p> <p>_____</p>
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C - CONTACT DETAILS

Permanent Home Address. All international students must notify of any change in contact details and residential address.

Street Address	Suburb	Town/City	Post code
Email	Phone	Mobile	

Postal address during semester (if different from above)

Street Address	Suburb	Town/City	Post code
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Emergency contact person

Name	Relationship (e.g. Mother)	Phone	Mobile
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D-OTHER PERSONAL DETAILS

Citizenship and Residency. Applicants must produce either original or certified copy of their passport.

Country of Citizenship: _____

Fee Payment Status. Please specify your fee/assistance status:

- FEES Paid in full 30-Days prior to start – Deduct 2.5 -Bank Transfer ONLY
- FEES Invoiced & Paid Monthly 20th of each mo. prior Bank Transfer ONLY
- FEES Paid in Full or Monthly with Credit Card Add 5% processing fee
- Financial Assistant Candidate with Sliding Scale Fees – Please attach Financial Assistance Request Form for review by the Board of Directors.

Ethnicity. Which ethnic group(s) do you belong to? You may tick up to three boxes, which apply to you.

- | | | |
|--|--|---|
| <input type="checkbox"/> NZ European/Pakeha | <input type="checkbox"/> South Slav | <input type="checkbox"/> Japanese |
| <input type="checkbox"/> New Zealand Māori | <input type="checkbox"/> Italian | <input type="checkbox"/> Korean |
| <input type="checkbox"/> Samoan | <input type="checkbox"/> German | <input type="checkbox"/> Other Asian |
| <input type="checkbox"/> Cook Island Māori | <input type="checkbox"/> Australian | <input type="checkbox"/> Middle Eastern |
| <input type="checkbox"/> Tongan | <input type="checkbox"/> Other European | <input type="checkbox"/> Latin American |
| <input type="checkbox"/> Niue | <input type="checkbox"/> Filipino | <input type="checkbox"/> African |
| <input type="checkbox"/> Tokelauen | <input type="checkbox"/> Cambodian | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fijian | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Not Stated |
| <input type="checkbox"/> Other Pacific Peoples | <input type="checkbox"/> Other Southeast Asian | |
| <input type="checkbox"/> British/Irish | <input type="checkbox"/> Chinese | |
| <input type="checkbox"/> Dutch | <input type="checkbox"/> Indian | |
| <input type="checkbox"/> Greek Polish | <input type="checkbox"/> Sri Lankan | |

* Please specify your ethnicity if you have ticked "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other".

Disability

Do you live with the effects of significant injury, long term illness, or disability? (Note: This information will not affect your right to enroll; instead it will help us assist you further with your studies. The information you supply is confidential.)

If yes, how would you describe your impairment, disability or long term medical condition:

Yes No

Accommodation and Arrival Details

Do you require assistance with accommodation? Yes No

Would you like to be met at the airport? Yes No

Our UWSA Domestic Student Coordinator will follow up with specific information and options to assist you in making appropriate arrangements. Please provide flight details 2 weeks prior to your arrival.

Medical and Travel Insurance

Comprehensive medical, travel and contents insurance is required while studying in New Zealand. UWSA will arrange the Comprehensive Insurance to cover you for the length of our studies with us unless you can demonstrate you have adequate insurance coverage. Insurance is provided through Uni-Care.

E-ACADEMIC INFORMATION

Secondary School

What was the name of the last secondary school you attended? State "overseas", if applicable.

What was the last year at the secondary school?

SECONDARY SCHOOL

Will this be the first year you have ever enrolled in a SECONDARY SCHOOL / COLLEGE in New Zealand?. Yes No

If you answered "No", please enter the name of the SECONDARY SCHOOL / COLLEGE you studied at and the year of your first enrolment:

Name: _____

Year

F - DOCUMENTATION

Please list here all documents that you have attached to this enrolment form.

All documents must be notarized and attested by an authorized body e.g. Official Agent Representative, Justice of the Peace, Notary of the Public, Lawyer etc

Please note:

If any of your documents are in a language other than English, you must provide a correctly certified copy of the document(s) in the original language as well as official English translation.

Passport Size Photo

Passport Copy ID Page

Academic records e.g. academic transcripts, certificates etc

Work experience letters (If any)

Sports CV/Resume

VIDEO – for SPORT ENROLLMENT

2- LETTERS OF REFERENCE (Coach, instructor, Teacher)

Signed Tuition and Guardian Form

Letter to UWSA on why you wish to attend the Academy (under 1500-words)

G – PARENT / GUARDIAN DETAILS

Parent / Guardian #1

Relationship to You

Address

Contact Number

Email

Parent / Guardian #2

Relationship to You

Address

Contact Number

Email

H - CONDITIONS OF ENROLMENT

1. Once your application is accepted, you will be enrolled into either the February or July Intake Cycle of the Year of study. Subject to the course being undertaken, your progression to the next academic year is determined by satisfactory academic and examination results, along with your aptitude and attitude displayed during the course of study.
2. By enrolling in this program, you agree to pay all fees on or before the due dates for payment.
3. The tuition fee indicated excludes textbooks and other course related-costs. It is compulsory for you to purchase those textbooks or course related materials required by the course.
4. Disruptive behaviour in class and failure to observe rules of United World Sports Academy may result in your dismissal. In such a case you will not receive a refund of fees and all outstanding fees will become immediately due at the date of dismissal.
5. As required by the NZ Immigration, you are required to maintain 100% attendance. Failure to do so, could result in your visa being cancelled or denied of renewal.
6. Before you can start on a repeat subject, the tuition fees in relation to the repeat subject must be paid in full regardless of any fees that may have been paid in advance for other subjects.
7. Late payment of outstanding fees will attract a late fee and you may be suspended from your course until you have paid the fees due.
8. If you complete your course but do not pay all the fees for that course, you will not be issued with your transcripts or qualifications until all outstanding monies have been paid in full.
9. Only under exceptional circumstances, you may be permitted to commence a course up to 2 weeks after the published course start date.

This is available only on a case by case basis at the discretion of United World Sports Academy. However, the refund policy indicated on enrolment form is based on published course start date and not your arrival date. If you arrive later than 2 weeks after the course start date, you will be required to defer to the next intake.

10. As per the requirement of the New Zealand Qualifications Authority, all tuition fees paid to United World Sports Academy are lodged in a Trust Account, independently administered by a Private Financial Services Provider..
11. No United World Sports Academy content, coursework or instructional material may be modified or redistributed without prior written consent from United World Sports Academy.
12. United World Sports Academy reserves the right to amend course formats, to limit enrolment and cancel courses.

I - WITHDRAWALS AND REFUND POLICY

Withdrawal and refund requests must be submitted in writing to the Registrar's Office.

You are required to complete a set of withdrawal forms. All International student withdrawal and tuition termination will be advised to the New Zealand Immigration Services using the "Termination of Enrolment" form located on the NZIS website www.immigration.govt.nz.

13. If you cancel your enrolment either prior to or within the first ten working days after the course start date, then we reserve the right to deduct an amount of up to 25% of your Tuition Fee paid or \$11,250 whichever is lesser for costs incurred and refund the balance to you. Your application for a refund must be made in writing to the Registrar's Office, and this may be processed up to 2 months upon receipt of your claim.
1. No refund is payable to a student withdrawing after the tenth working day of commencement of the program. Students withdrawing after the tenth day will be immediately liable for any unpaid fees and any additional unpaid expenses they have incurred. United World Sports Academy does not refund fees in part or whole, due to illness, change of circumstance, inability to attend classes or decision to withdraw from the qualification past the tenth working day of commencement of their program.
2. For late arrivals after the ten working days of course commencement, no refunds will be entertained.
3. If your application for a student visa is declined, fees are refunded in full. Your application for a refund must be made in writing to the Registrar's Office within 1 week of the visa being declined with proof that visa was declined.
4. A refund will be paid to the original source of payment unless otherwise specified. United World Sports Academy requires that all details needed for refunds (name, bank, bank account number) to be made in writing and submitted to the Registrar's Office. The student will be notified of when their refund is processed by the Finance Department. NB: United World Sports Academy is not liable to pay for any overseas transfer fees and charges occurred in any refunds.
5. Deferment may only be granted for exceptional circumstances on a case by case basis (eg. family bereavement).
6. Return of course costs & course/resource materials. Refunds will be processed once all course costs have been paid and United World Sports Academy course/resource materials have been returned and signed off.
7. This policy does not remove your right to take further action under the consumer protection laws of New Zealand or to pursue other legal remedies.

J - DECLARATION

Declaration

- I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.
- I declare that I have read and understood the information about fees, withdrawals, cancellations and refunds as outlined in section F of this enrolment form.
- In signing this enrolment form I undertake to comply with the published rules and policies of United World Sports Academy with regard to attendance, academic integrity and progress, health and safety, conduct and the use of information systems. This information is made available to students through the student handbook and/or through United World Sports Academy online student learning management system.
- I agree to grant United World Sports Academy non-exclusive rights to the use of work created by me through the course of my studies with United World Sports Academy including, but not limited to, for use in United World Sports Academy publications, advertising, publicity and promotions. Those rights may be exercised in any form during my studies or following the cessation of my enrolment.

Student signature

Date

DOMESTIC APPLICATION FORM

Parent or Guardian signature* (if applicant is under 18 years of age)

Date

United World Sports Academy Authorized Person

Date

** A parental/guardian signature is required for all students who are under 18 years of age at the time of their enrolment and for any subsequent withdrawal from that enrolment. Parental/guardian consent remains in place for the duration of the academic year of that enrolment for which the student was under 18 years of age at the time of completing the enrolment form. It does not apply to subsequent years or to new enrolments, unless the student continues to be under 18 years of age. This enrolment form creates a contract between the student and United World Sports Academy Limited. A parental/guardian signature on the enrolment form is not intended to interfere with a student's right to privacy under the provisions of the Privacy Act 1993. Information pertaining to this enrolment will only be disclosed to a parent/guardian with the express authorization of the student concerned.*

Office Use Only

Trust Number

Date

Approved

Date

Entered

Date

United World Sports Academy is provisionally registered as a Private Independent School by the New Zealand Education Act 1989.